



Please fax or email request to Lori Miller, United Way at
(423) 578-4059 at least one week prior to event.
lmiller@uwaykpt.org

Speaker and Tour Request Form

Date of Request: _____

Company/Group requesting: _____

Contact Person: _____

Phone: _____ email: _____

Date and time of presentation or tour : _____

Time allotted for speaker: _____

Address/Location: _____

Directions: _____

Description of group to be addressed (i.e., male, female, type of work, # of people, etc.)

Key areas of interest/concern or other relevant information: _____

Type of Presentation

UW Representative

UW Agency Speaker

UW Agency Tour

UW Recipient of Service (please allow 20 minutes)

Please contact Lori Miller (423) 378-3409 ext. 14 to schedule.

*Please see attached tour schedule. Tours are subject to cancellation if less than five people sign up.

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UW Use Only

Presenting Agency _____ Speaker or contact _____

Telephone # to reach speaker/presenter on day of event: _____

UW Staff Member attending: _____